

## Ambient Sample Shipping (instruction for Argentina)

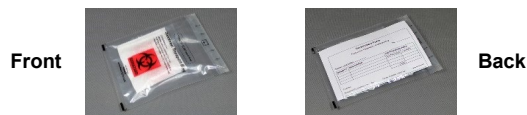
1. Select the appropriate protocol visit – specific kit & COMPLETE the entire requisition form. Note: patient identifying information should not be included on the requisition.



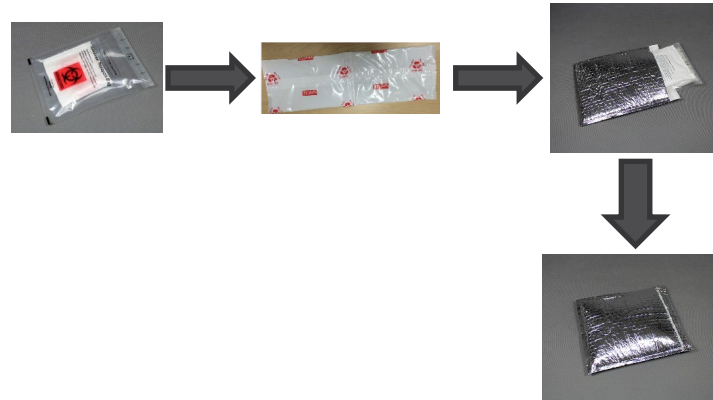
2. Collect the sample(s). Centrifuge & transfer to appropriate transfer tube(s), if required. Place tubes into the absorbent tube holder. Place urine tube(s) in plastic bag(s), if applicable.



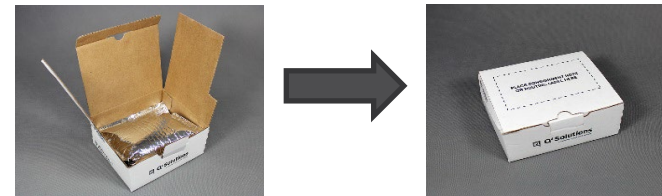
3. Place tube holder & urine tube(s) into the front pouch of the Specimen Shipping Bag (SSB) & place requisition form into the back pouch. Seal bag.



4. Place sealed SSB between layers of Gel Wrap then into Foil Bag. Seal bag. Note, two SSBs can be shipped in one Foil Bag per shipper.



5. Place the Foil Bag into Shipper with IATA contents card. Attach air waybill to outside of box.



Note: All materials required for ambient sample shipping will be provided to you by Q<sup>2</sup> Solutions  
Instructions may vary slightly - Please also refer to the details included with the materials provided to you

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# Study ABC

## Frozen Sample Shipping (instructions for Argentina)

1. Select the appropriate protocol visit – specific kit.



2. COMPLETE the entire requisition form. Patient Identifying Information should not be included on the requisition form. Collect the sample(s). Centrifuge & transfer to appropriate transfer tube(s), if required.



3. Place tubes into the absorbent tube holder. Place urine tube(s) in plastic bag(s), if applicable. Place tube holder & urine tube(s) into the front pouch of the Specimen Shipping Bag (SSB) & place requisition form into the back pouch. Seal bag.



4. Place the SSB & the dry ice (6 lb or 3 kg) into bottom of shipper. For batch shipping, multiple SSB's or cryoboxes may be placed in one frozen shipper.



5. Place the foam lid on foam-lined shipper. Place the IATA contents card on top of the foam shipper & secure shipper flaps with tape. Attach air waybill to outside of box. Indicate amount of dry ice & shipper information on outside shipper label.



Please note: All materials required for Frozen sample shipping will be provided to you by Q<sup>2</sup> Solutions

## Refrigerated Sample Shipping

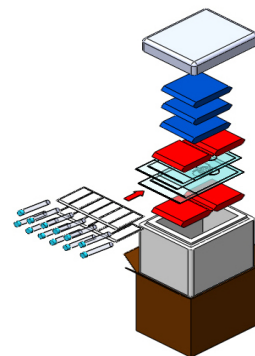
1. Select the appropriate protocol visit – specific kit **COMPLETE** the entire requisition form. Note: Patient identifying information should not be included on the requisition form.



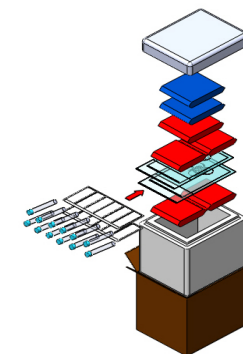
2. Collect sample(s) & process tubes according to instructions on the requisition form. Place tubes into the absorbent tube holder & place urine tube(s) in plastic bag(s), if applicable. Place tube holder & urine tube(s) into the front pouch of the Specimen Shipping Bag (SSB), & place requisition form into the back pouch. Seal bag.



3. Pack the shipper according to the steps below:
  1. Remove the Lid & Gel Packs from the Cooler.
  2. Condition Gel Packs, per the Conditioning Instructions.
  3. Fill & seal the vials & place them inside the SSB(s).
  4. Place 1 Chilled 675g Gel Pack into the Cooler.
  5. Place the filled two SSB(s) on top of the Gel Pack.
  6. Place 1 Chilled 675g Gel Pack into the Cooler on top of the SSB(s).
  - 7a. Summer pack-out: Place 3 Frozen 500g Gel Packs on top of the Refrigerated gel pack
  - 7b. Winter pack-out: Place 1 Refrigerated 500g Gel Pack and 2 Frozen 500g Gel Packs on top of the Chilled 675g Gel Pack
  8. Place the Lid back on the Cooler, & place the IATA content card on top.
  9. Close & seal the Outer Carton for shipment. **Attach air waybill to outside of box.**



**SUMMER CONFIGURATION**  
(When the shipper is exposed to temperatures greater than 15° C (59° F), at the point of origin)



**WINTER CONFIGURATION**  
(When the shipper is exposed to temperatures less than 15° C (59° F), at the point of origin)

### Conditioning Requirements

**NOTE:** It is not necessary to separate the gel from their sleeves.

### Frozen Gel Packs (shown in blue)

1. Place the Gel Packs into a freezer set at -20°C.
2. Let Gel Packs remain in the freezer for 72 hours before using.
3. Let the Gel Packs remain at room temperature for 30 minutes before using.

### Refrigerated Gel Packs (shown in red)

1. Place the Gel Packs into a refrigerator set at +5°C.
2. Let Gel Packs remain in the refrigerator for 72 hours before using.

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# Study ABC

## Domestic Frozen & Ambient Sample Shipping (instructions for Brazil and Chile)

1. Select the appropriate protocol visit – specific kit.



2. COMPLETE the entire requisition form. Patient Identifying Information should not be included on the requisition form Collect the sample(s). Centrifuge & transfer to appropriate transfer tube(s), if required.



3. Place tubes into absorbent tube holder. Place urine tube(s) in plastic bag(s), if applicable. Place tube holder & urine tube(s) into the canister pot with support inside the Styrofoam box & place requisition into the bag outside the box.



4. Place the dry ice (if applicable) 6 lb or 3 kg) into bottom of shipper.



5. Place the foam lid on foam – lined shipper. Place the IATA contents card on top of the foam shipper & secure shipper flaps with tape. Attach air waybill to outside of box. Indicate amount of dry ice & shipper information on outside shipper label.



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# Study ABC

## Frozen Sample Shipping with Marken-UPS (Includes Combination shipping with dry ice) For International Shipments

To book a frozen shipment collection, please call Marken using the country specific number provided in courier information sheet.

Please provide the following information at the time of booking:

- Sample temperature: Frozen
- Study protocol and site number
- Confirm address details, including specific location details (e.g. floor and room number)
- Contact person and contact phone number for the collection
- Confirm earliest and latest possible pickup times
- **Remember to have the samples ready for collection before the latest collection time**
- Package weight: 10 kg Frozen
- Destination laboratory: **Q2 Solutions Valencia USA (update as required)**

### **BOX PREPARATION:**

Marken driver will deliver the box containing dry ice. If your shipping box is received inside a brown overpack box, please discard the overpack box.

Please insert prepared biological samples into the box and seal the outer box.

Marken driver will automatically return to pick up the prepared shipment later on the same day. **Please only use the validated packaging provided by the driver.**

The Marken pre-printed label, and other stickers, will be affixed to the box provided by the driver.

If you are shipping from a non-EU country, please verify and sign the pre-printed customs invoice provided. Place **3 copies** of the invoice into the document pouch provided and affix it to the box. Do not label over any existing print on the box.

